

Position: Program Manager/ Team Lead, Classroom Instruction Practices**Location: Delhi**

Founded in 2012, Central Square Foundation is a non-profit philanthropic foundation working with the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving the learning outcomes of children, especially from low-income communities.

We believe that effective foundational learning is essential for better learning outcomes of all children in school. Development of foundational literacy and numeracy skills by Class 3 can help children progress to higher levels of learning which is an essential building block for creating equal access to opportunities needed for leading a better life.

In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We also collaborate with the ecosystem to leverage knowledge and create proven tools around critical issues such as early learning, technology in education, classroom instruction methods and governance.

CSF's team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact as we move closer to achieving our mission. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

CSF has adopted a system reform approach, with quality pedagogy at the centre of it. We partner with state governments to design and scale effective foundational programs through a process of demonstration and consistent iteration. While many programs exist today, the foundation's effort is to work with the state to own a foundational program that is scalable, cost-effective and effective.

To this end, the Classroom Instruction Practices (CIP) team aims to develop a robust point of view on effective early learning solutions by engaging closely with our network of experts and partners, and simultaneously assisting in steering the early learning discourse in India by generating rigorous evidence around specific issues in early learning.

The Program Manager/ Team Lead, CIP will be required to lead various activities in our portfolio, which includes leading design and implementation of various research projects across different areas in early learning, engaging with partners in the ecosystem as well as

project management across the portfolio. The role will also require working with government stakeholders, for projects pertaining to state demonstration.

The role will report to the Senior Program Manager, CIP.

Key responsibilities include, but are not limited to

Action-Research

- Conduct secondary research and develop the team's point of view on innovative and high-quality models in early learning and build rigorous evidence around specific components of the solution
- Assist with designing iterative research studies to generate evidence on different problem statements in early learning
- Lead and manage action research projects and assist with creating evidence and platforms for dissemination
- Contribute to upgrading team's knowledge on early learning based on latest research theories and evidence generated from experiments, and apply learnings in day-to-day work

Partner Engagement

- Engage with early learning partners and researchers working in the area to identify potential areas for collaboration
- Create and promote opportunities for dialogue and deliberation on pressing issues of early learning amongst various partners in the early learning ecosystem
- Manage partnerships with core CSF partners for effective program implementation

Program Management

- Support execution of reform projects to improve foundational learning across select Indian states in collaboration with other teams
- Manage project timelines and deliverables for effective implementation
- Create timely and high-quality outputs (concept notes, research summaries, brief recommendations) to meet specific project requirements

Required Qualifications, Skills and Abilities

- Graduate or Post Graduate degree in a relevant discipline from a reputed institute
- 3 to 5 years of relevant work experience
- Strong understanding of research design and processes - ability to conduct secondary research, synthesize, draw compelling conclusions and recommend actions
- Excellent written and verbal communication skills; strong presentation skills
- Strong interpersonal skills and ability to incorporate competing points of view

- Ability to maintain positive relationships both within and outside the organization
- Ability to adapt to dynamic nature of work
- Willingness to travel

Desired Qualities

- Entrepreneurial spirit and 'can-do' attitude
- Operating style suited to working in a small-organization setting, where teamwork and resourcefulness are highly valued
- Excellent leadership and administrative skills, including ability to manage multiple projects at a time
- Ability to work independently and proactively, with little supervision

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.